

Front Door Explanation and Financial Agreement for Dental Treatment

Our goal is to provide an old fashioned, thorough, punctual, personal service. One way we achieve this is by having a small staff (Deborah is Dr. Smith's wife) and seeing only one patient at a time. Due to our small staff the front door is always locked. **It is physically impossible for us to answer the door unless you have an appointment.** We are not set up for "walk ins" of any kind. We are confident you will have all your needs met as long as you always **call** for appointments, prescription refills, toothpaste purchases, deposit payments or questions. We hope our unusual door situation does not inconvenience you. Thank you for your understanding and patience.

Payment for services is due when you schedule your appointment for large appointments or at the time of service for smaller appointments. We accept cash, checks (except for the first appointment), Visa, Mastercard, Discover, FSA Cards, Flex Cards, Care Credit and have financing that you can obtain through an outside company.

Layaway payments and appointment deposit payments can be made while you are in the office, by phone with a credit card, by mailing a check or money order or by dropping a check or money order through the mail slot on the front door.

Office Hours:

Wednesday 9am to 5pm

Thursday 9am to 5pm

Friday 9am to 5pm

Saturday 9am to 4pm

THANK YOU

Signature _____ Date _____